

2025 VENDOR APPLICATION

48th Annual

Newport Seafood & Wine Festival

South Beach Marina

2320 OSU Drive

Newport, Oregon

*Just over the bridge from
downtown Newport*

February 20 - 23, 2025

Thursday 5pm - 9pm

Friday 12pm - 8pm

Saturday 10am - 6pm

Sunday 10am - 4pm



Dungeness Crab Capital of the World!

Let's Get Crackin'

Featuring over 150

Food, Art & Wine Vendors

Dear Seafood & Wine Festival Applicant,

Thank you for your interest in Newport's 48th Annual Seafood & Wine Festival on the picturesque Oregon coast, which is slated for February 20 - 23, 2025. This event, ***The Original and Still the Best*** combines the perfect blend of fun and excitement.

We invite all Pacific NW wineries, seafood restaurants and craft artists to apply to be a vendor at this event. The Newport Seafood & Wine Festival encourages fresh seafood, small and large production wineries and artists featuring their uniquely crafted creations to be part of the fun.

The Newport Seafood & Wine Festival is held in an outdoor tented venue located near Rogue Ales & Spirits at the Port of Newport and attracts a large audience of visitors; over 20,000 people to Newport from all over the Pacific NW and beyond.

This year will feature our 2nd Annual Seafood Chowder Cook-off. A panel of judges will blind taste each entry. Prizes to be awarded for display during the show. You must be an accepted vendor to enter. People's Choice to be announced on Sunday at the festival. More information to follow.

Our event is also looking forward to a small stage showcasing wine talks and tasting, growing and harvesting techniques, live demonstrations, and art talks. If you are interested in participating at this level, please indicate that on your application.

The vetted vendor space is limited so please send in your completed application as soon as possible.

Incomplete applications will not be considered

Applications will be ranked by the Seafood & Wine Festival Committee for placement consideration; additional points will be given to Seafood Chowder Competition participants, Newport Locals and offers of multiple Seafood items on your menu.

The application deadline is September 16, 2024. **If selected, you will be notified and payment will be due when you pick your booth space.** Details will follow in your acceptance letter. If you are not accepted; you will be placed on a waiting list and notified if there is an opening for your booth type.

Please visit our website www.newportchamber.org or call 541-265-8801 for further information.

contact:
Maggie Conrad
Event Director
maggie@newportchamber.org

Newport Chamber of Commerce
555 SW Coast Hwy.
Newport OR 97365
541-265-8801

2025 Newport Seafood & Wine Festival

February 20 - 23, 2025

The following is only an application to the 2025 Seafood & Wine Festival. There will be a contract with further instruction emailed to you upon the acceptance of your application. Please read each page, fill out and return to maggie@newportchamber.org no later than **September 16, 2024**

Vendor/Business Name _____

Contact Person _____

Address _____

City, State, Zip _____

Phone _____ Cell Phone _____

Email _____

Exhibitor Type (check one) Food ____ Wine ____ Arts & Crafts ____ Other ____

Cook Tent space (check if needed) - vendors preparing food w/grease laden vapors or flame \$75 ____

Booth Type (check one) Chowder Competition Vendor 10x10 (\$650) ____ 8X8 (\$650) ____ 10x10 (\$750) ____

8x8 corner (\$900) ____ 10x10 corner (\$1,000) ____ 16x8 side by side (\$1,300) ____ 20x10 side by side (\$1,500) ____

16x8 side by side with corner (\$1,550) ____ 20x10 side by side w/corner (\$1,750) ____

Each booth will include (1) skirted table, Additional skirted tables are \$15 per table (indicate # needed):

8' table ____ 6' table ____ 4' table ____ I will bring my own ____

Electrical (indicate # needed):

Option A- Standard Receptacle: (120v, 0 to 1000 watts or 8 AMPS max.) \$100 each ____

Option B- Standard Receptacle: (120v, 1001 - 1900 watts or 16 AMPS max.) \$125 each ____

Option C- NEMA 14-30 Receptacle: (120/208v, 5000watts or 24 AMPS max.) \$250 each ____

Option D- NEMA 14-50 Receptacle: (120/208v, 8000watts or 40 AMPS max.) \$450 each ____

Option A is for small loads, Option B is for appliances in your booth, Option C or D is for appliances that need more wattage. An adapter may be necessary to plug in your appliance (vendor is responsible for own adapter)

This is a 21+ year old event: This includes exhibitors, their staff and all children, including infants. In accordance with Oregon State law, no minors are allowed on the festival grounds during hours of operation. **Compliance is strictly enforced!**

Food Vendors: Service of food at this event requires a temporary Lincoln County Health Department License. Food vendors are strongly encouraged to offer multiple seafood items. Selection of applicants will be made to maximize the variety of seafood products. Please provide a menu with this application. Changes to the menu must be approved, in writing, by Festival staff.

Limited space is available in the cook tent. Space will be made available on a first come, first served basis. Cook Tent space is \$75 - This is necessary for any food vendors preparing their foods with grease laden vapors or flame (cook space includes option B electrical access in the cook tent). Indicate need above.

Will you participate in the Seafood Chowder Cook-off? Yes _____ No _____

Craft Vendors:

All applicants must include pictures of crafts to be sold. With a limited number of craft vendors an effort will be made to minimize the duplication of products offered. Please list the types of crafts you are selling in detail.

Wine Vendors:

All wine vendors must complete a Special Event Winery Application online (CAMP). Non-profit or Charitable organizations must complete a Temporary Sales License Application online, you may be asked for proof of 501c3 status along with your Oregon non-profit registry number. There may be a city fee that will apply for each wine vendor application, this will be due with your contract. All persons serving wine must hold a current service permit or attend a training class that meets OLCC requirements prior to participation at the Festival. OLCC will charge a fee for each wine vendor application this needs to be paid before submitting your contract. OLCC requires proof of liability insurance at a minimum of \$500,000. OLCC requires a signed control plan that will be provided to you at check-in. No private lable wines, wine glass holders, corkscrews/pullers or wine bottle openers are allowed for sale (or giveaway). All servers will offer a uniform pour of 1 ounce per taste or 4 ounces per glass.

**This year we will offer wine pick up from your booth to be delivered to the "Wine/Coat Check" area for a minimum fee to the booth holder.

Demonstrations:

This event will have a small stage showcasing wine talks and tasting, growing and harvesting techniques, live demonstrations, and art talks.

Would you like to do a presentation? Yes_____ No_____ Item of Interest_____

Insurance:

All vendors must provide the Greater Newport chamber of Commerce with evidence of \$500,000 minimum liability insurance coverage, showing the Greater Newport Chamber of Commerce as an additional insured.

Product:

All vendor selections are based upon qualifying offerings consistent with the Festival theme. Please describe your product to assist with the selection process. Description is needed for past vendors also.

Please provide a description of your product: _____

How many years have you participated in the Newport Seafood & Wine Festival? _____

The Festival will provide, included in your space rental:

- Pipe and drape for each booth (back drop)
- Four 4-day festival passes per booth space.
- Water and non-potable ice will be available for vendor use at least one hour before the doors open each day.
- 1 skirted table per booth space (please indicate if you want a 4', 6' or 8' table)
- A commissary trailer will be available with hot water to wash dishes.

The Festival will provide these items at an additional charge:

- Each booth includes one skirted table, additional skirted tables are offered at the rental cost of \$15 per table, indicate # needed on 1st page of application. (must be pre-ordered before load in day) Tables not pre-ordered may not be available during load in.
- Electricity is **NOT** included with your booth. A limited "charging station" will be available at the Vendor entrance tent at no charge. If you want electricity at your booth, there will be an additional charge. Please see electrical order form for pricing.
- Up to six additional 4-day festival passes will be offered to each booth at the discounted rate of \$25 each.
- Non-profit organizations should contact the Chamber office regarding volunteer festival passes.

What to bring:

- Cooking and serving equipment
- Equipment for display, chairs or additional tables for your booth, point of sale system, product and appropriate items to sell or give away.
- Booth decorations, the theme is **Dungeness Crab Capital of the World - Let's Get Crackin'** All decorations need to be fire retardant.
- Bags for customer purchases (No plastic bags please)
- A sufficient amount of change for customer purchases. The festival does not provide any change to booths.
- Potable ice, ice buckets and water pitchers, hand washing station (food vendors) plus additional equipment as required by the Health Department.

Booth Clean-up

At the end of the festival, check out at door 6 (Vendor Entrance) with a Festival staff member for a booth cleanliness inspection. Should you leave without getting the required inspection, you will be charged a \$250 cleaning fee. *Please leave your booth in the same condition or better than you found it.*

Is there anything else you would like us to know? _____
